

## Case Pulse – Client Portal

How to Activate your Case Pulse account

- 1. The initial communication from Case Pulse to activate your account will be sent in the form of text and email to your email address and cell phone:
  - a. Email Notification will sent to the email address provided to the firm. Below is a screenshot of the message that will be sent.
  - b. The activate your account email will be sent by the notifications@davisbozemanlaw.com email address
    - i. Please note this email is used to send notifications only. **DO NOT REPLY.**

	Activate Your Davis Bozeman Law Portal Account 🔉 🔤			\$	ē		
	Davis Bozeman Law <notifications@davisbozemanlaw. to CasePulse10 +</notifications@davisbozemanlaw. 	<ul> <li>cmo-</li> </ul>	8:04AM (3 minutes ago)	☆	٢	¢	1
**	Images are not displayed. Display images below - Always display images from notifications@davisbozemanlaw.com						
		You have an unread message in the portal. Once you activate your account we can send messages and share files securely through the portal.					

c. See the below text message notification that is sent to your cell phone number provided to the firm:



- 2. Click on Activate Account and you will now set up your password to access your account
- 3. Your username will be your email address
- 4. Once you have created your password you can now login to your account and will began receiving and can send messages via the client portal.

## **E3** Davis Bozeman

Resetting your Davis Bozeman Law Client Portal Password

If you need to reset your password for the client portal, follow these steps:

- 1. Go to the login page of the client portal at https://clients.davisbozemanlaw.com
- 2. Click on the "Forgot password?" link
- 3. Enter your email address that you provided to our firm initially.
- 4. Check your email inbox for a message from <u>notifications@davisbozemanlaw.com</u> containing a password reset link.
- 5. Click the link in the email to open the password reset page.
- 6. Create a new password by entering it twice (to confirm).
- 7. **Submit the new password** and you'll be able to log in to your account with your updated credentials.

